2023 Anti-Money Laundering and Counter-Terrorism Financing (AML/CTF) Summit
22 to 24 November 2023

HOW TO ACCESS THE SUMMIT THROUGH THE AMLC
LEARNING MANAGEMENT SYSTEM (LMS)

1. The 2023 AML/CTF Summit is accessed via the AMLC Learning Management System, which requires registration and enrollment. Confirmation of a successful registration/enrollment is sent through e-mail. Thus, participants must ensure accurate registration details, such as e-mail addresses. Further, each participant must register under one unique e-mail address only. The registration of multiple participants under one e-mail address and the registration of one participant under multiple e-mail addresses will not be valid. Please note that a certificate of attendance shall be issued under the name of natural persons who have registered and completed the Summit.

2. Participants must register using their individual names; registrations under company or entity names will not be valid.
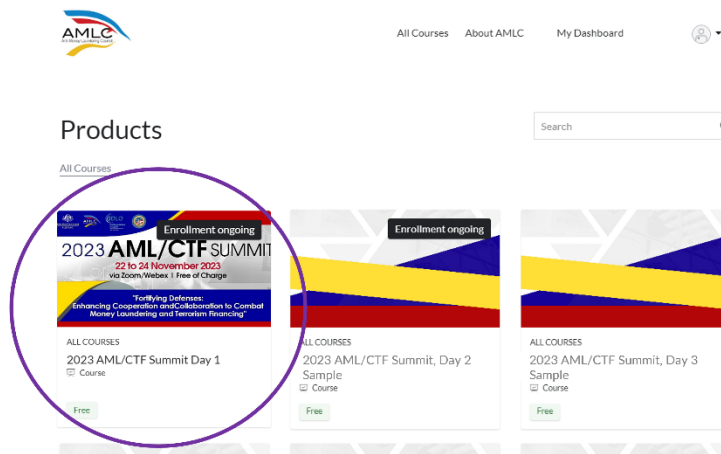
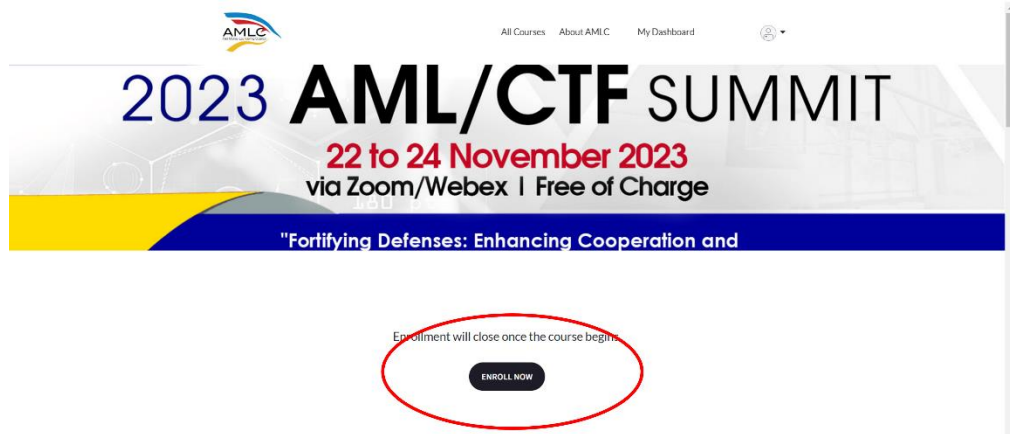| **Log in here**	**No AMLC LMS account? Register here**
https://amlctftrainings.thinkific.com/users/sign_in	https://amlctftrainings.thinkific.com/users/sign_up

3. Upon login, you will see "2023 AML/CTF Summit, 22 November 2023" under "All Courses." Please click the summit then click "Enroll Now."
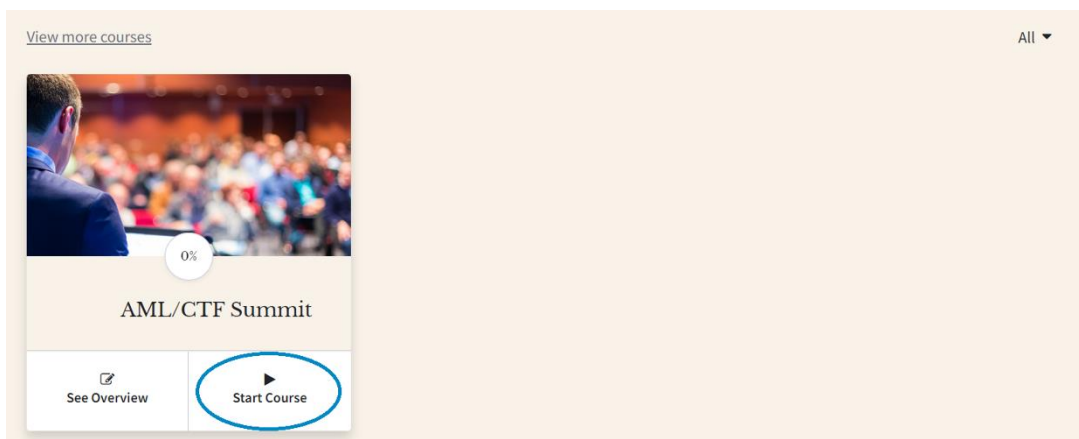
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You must enroll each day to take part in the Summit. Certificates of Attendance will be issued for each day only to registered and enrolled participants who fulfill all summit requirements.

For future logins, you may access the AMLC LMS via https://amlctftrainings.thinkific.com/users/sign_in.

4. The summit session will be accessible at **9:00 a.m**. of the event day. Please ensure you log in during this time.

5. Upon log in, you will see "2023 AML/CTF Summit" under "My Courses." Please click "Start Course" to begin.
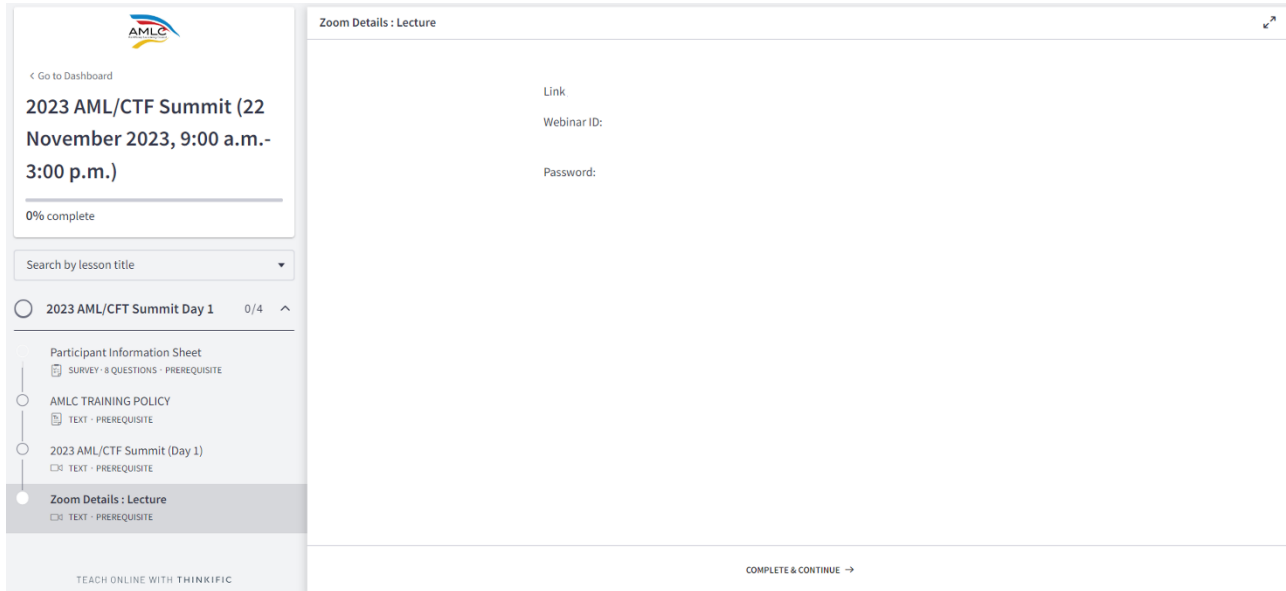

Please ensure that you click "Complete and Continue" once you complete each lesson.
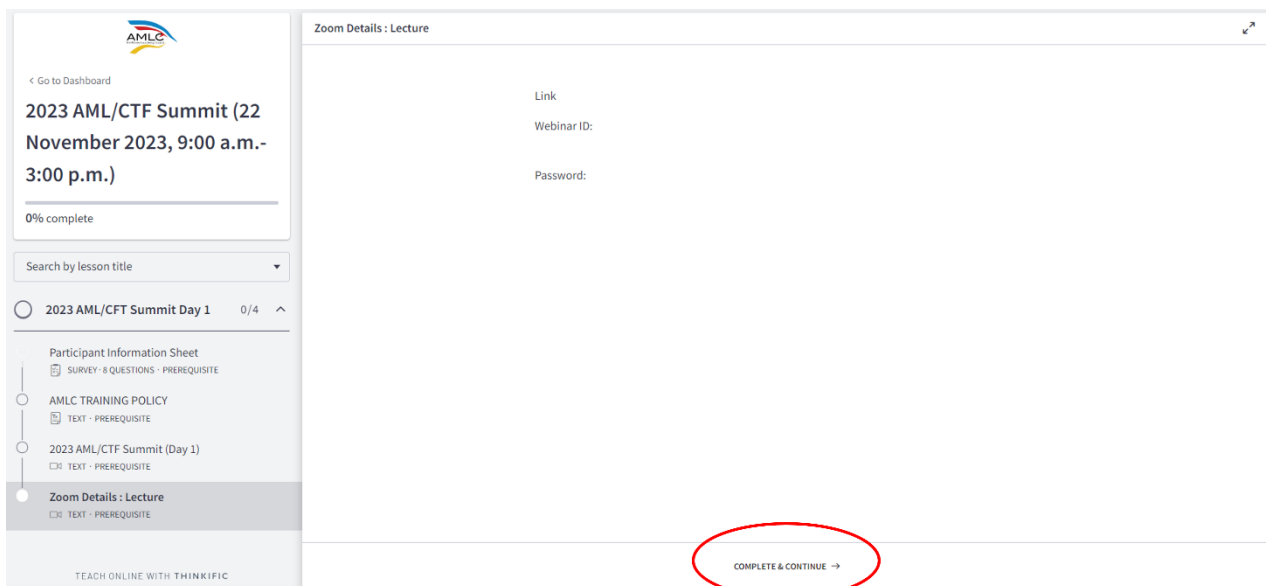
6. The summit link will be accessible via LMS, please ensure that you have downloaded Zoom. You may download Zoom via this link https://zoom.us/.

7. After each day, please return to the AMLC LMS and click "Complete and Continue" and accomplish the feedback form.

8. Repeat the process from Step 3 for the succeeding days of the summit.

9. Upon the completion of requirements, you may download your certificate via the AMLC LMS by clicking "My Account" and "Certificates."

10. For queries and concerns, please e-mail trainings@amlc.gov.ph or call +632 8 708 7701 local 2833 or +632 5 306 2833.